



AMEDEO  
COLLEGE

**YOU'RE ONE OF A KIND. SO ARE WE!**

## **CODE OF CONDUCT - PARENTS**

### **INTRODUCTION**

For any school to be able to function properly, parent involvement is essential. The atmosphere or climate at the school should be such that parents want to be involved.

### **AIM**

- To promote academic growth
- To promote communication between educator, learner, and parent
- To promote insight into the circumstances at the school
- To build the connection between the educators, learners, and the community
- To cultivate a feeling of cohesion
- To market the school at the institutions
- To help with the education of the learner, for them to become prepared for the demands and challenges of life
- To promote a sense of community and helpfulness
- To eliminate negativity and promote positivity
- To promote knowledge of the latest developments in education

### **AREAS PARENTS CAN BE INVOLVED IN**

- Helping with fund-raising efforts organized by the school
- Voluntary delivery of services related to their professions when specialized help is needed
- Helping with sports coaching
- Helping with supervision at school when teachers are absent
- Accompanying educators and learners on educational excursions to assist with discipline
- Helping with the development of a disciplinary policy for the school
- Approving and adopting the school's annual budget
- Addressing and solving disciplinary problems together with all those involved
- Organising a clothes bank where school clothes can be purchased by parents at affordable prices
- Maintaining the school grounds
- Arranging invitations to functions and activities presented by the school
- Support of sports fixtures and school events

**Executive Principal:**  
**Dougie van der Westhuizen**  
**Principal**  
**Lindie van der Westhuizen**

**23 De La Rey Road, Rivonia, 2129**  
**Tel: 011 202 5503**  
**[www.amedeo.co.za](http://www.amedeo.co.za)**  
**[admin@amedeo.co.za](mailto:admin@amedeo.co.za)**



AMEDEO  
COLLEGE

**YOU'RE ONE OF A KIND. SO ARE WE!**

#### **ESSENTIAL INFORMATION**

- The latest developments in education
- Dates for fund raising efforts, sports activities, and workshops for educators
- Academic performance and progress of learners
- Insight into the school budget
- Knowledge regarding the curricular and extra-curricular programmes of the school
- Names of staff members, especially new appointments
- School rules and Code of Conduct

#### **METHODS OF COMMUNICATION WITH PARENTS**

- Newsletters in which valuable information is disseminated
- Important notices or news regarding performance in the local newspaper
- Parent evenings where parents visit the educator in the classroom to discuss the learners' progress
- Parent meetings where parents can also provide their input regarding specific issues
- Signing of the learner's homework book or assignments
- Addresses and contact telephone numbers of parents
- Contact email address of educators for parents
- Monthly planning: calendar with important dates and events
- Termly planning

#### **METHODS OF COMMUNICATION BETWEEN PARENTS AND THE SCHOOL**

- It is important to strive for open lines of communication between the educator, school, and parent
- Parents are required to address matters through the correct channels
  - 1) The person concerned or the class teacher
  - 2) Should this not suffice, the Head of Department or Deputy Head of the School
  - 3) Should this not suffice, the Executive Principal / Principal of the School

#### **EVALUATION INSTRUMENT**

- Evaluation instrument for parent involvement:
- It is important to us that a good relationship between educators and parents should be established first. This will help with the evaluation of parent involvement.
- Parent involvement: learners' work

**Executive Principal:**  
**Dougie van der Westhuizen**  
**Principal**  
**Lindie van der Westhuizen**

**23 De La Rey Road, Rivonia, 2129**  
**Tel: 011 202 5503**  
**[www.amedeo.co.za](http://www.amedeo.co.za)**  
**[admin@amedeo.co.za](mailto:admin@amedeo.co.za)**



AMEDEO  
COLLEGE

**YOU'RE ONE OF A KIND. SO ARE WE!**

- Educator should stay in regular contact with parents
- Parents should sign homework books to indicate that parents check their children's homework.
- Parents may also comment in writing.
- Educators should also regularly keep parents informed of learners' progress.
- Parent involvement: meetings
- Each educator keeps an attendance list, to see which of the learners' parents are present.
- Functions
- If the educator knows his or her learners' parents, he or she will be able to see which parents do not attend functions.

This policy has been made available to school personnel and is readily accessible to parents and learners on request or on our website ([www.amedeo.co.za](http://www.amedeo.co.za)).

This policy will be reviewed and updated every two years – updated 31/05/2023.

Dogie van der Westhuizen

**Executive Principal**

[dogie@amedeo.co.za](mailto:dogie@amedeo.co.za)

**Executive Principal:**

**Dogie van der Westhuizen**

**Principal**

**Lindie van der Westhuizen**

**23 De La Rey Road, Rivonia, 2129**

**Tel: 011 202 5503**

**[www.amedeo.co.za](http://www.amedeo.co.za)**

**[admin@amedeo.co.za](mailto:admin@amedeo.co.za)**